

Listed below are examples of the responsibilities in which the CNU could participate in while working in your room. Please allow as much "student time" as possible. CNU students should not be left alone with Newport News students.

1. Tutor one-on-one with a student who is struggling with learning terms, ideas or concepts .
2. Help a teacher teach a portion of one lesson where you have an opportunity to perform in front of a group of children
3. Work with several small groups who need enrichment or academic assistance to help the teacher.
4. Grade several sets of different types of papers for teacher- tests, quizzes or practice/review sheets.
5. Help put up a bulletin board with a teacher- prepare, duplicate, assemble and construct items for the instructional bulletin board.
6. Take on some of the daily chores of a teacher such as writing passes to the clinic, guidance, or main office, checking the grade book for attendance or monitoring a test or quiz, assisting with bathroom duty in elementary school or monitoring silent lunch for disciplinary problem students at a middle school. Make certain that you have the permission of the teacher to attempt these tasks and check to be certain that you are doing them correctly.
7. Help the teacher with communications to parents-letters, notes or phone calls. Make certain everything is planned ahead of time with the permission of the teacher and/or the request of the teacher.
8. Do research. Go on-line or to the school library. Help the teacher find material for a new unit.
9. Help monitor a test.
10. Run off material on the copy machine.